

Minutes of the Parish Council Meeting held on 7th September 2020. This meeting was held remotely by Teams due to the Covid-19 Global Pandemic at 7.30 pm

Present: Mr V Davies - Chairman, Mrs A Brindle, Mr Ivor Davies, Mr P Dengate, Ms L Clarke, Mrs P Huntingford, Ms K Macklin, Mr B Hinder, and Mr J Willmott together with the Clerk Mrs D Baylis. Also present 3 candidates for Co-option to the Parish Council, Mick Beckwith, Warren Salter and Chris Sheppard.

1. Apologies and absences

Apologies received from Councillors Dennis Hollands and Pat Sullivan. These apologies were accepted.

Absent: Mr T Harwood

2. Co-option of new Councillors

As there were 3 candidates for the 3 vacancies all candidates were automatically elected.

The Chairman asked Mick Beckwith, Warren Salter and Chris Sheppard in turn if they accepted the office of Parish Councillor and they all confirmed that they did.

The Chairman asked the new Councillors which Committees they would like to sit on, explaining that the Finance and General Purposes Committee vacancy would be filled at the next full Council meeting. Councillors Sheppard and Salter asked to go on the Environment Committee. Councillors Beckwith and Sheppard asked to join the Estates Committee.

3. Declaration of Interests, Dispensations, Predetermination or Lobbying

None declared.

4. Minutes of the Parish Council Meeting 6 July 2020

The minutes of the meeting were **agreed** and would be **signed** when circumstances allow.

5. Matters Arising from the Minutes

Minute 3357 – Walderslade Woodland – Clarification of KCC costs. *The Clerk had chased for this information through our Solicitor and was awaiting a response. The Clerk was also looking for a solicitor who could assist with the CIO application.* The Clerk reported that there had still been no response. She would chase again: **Action Clerk.**

6. Crime Report and Police Issues

Noted

7. Adjournment to enable members of the public to address the meeting.

No members of the public had joined the meeting.

8. Draft Minutes of Recent Committee Meetings

To receive and note the following draft minutes.

Finance and General Purposes Committee Meeting 20 July 2020 **Noted**

Environment Committee Meeting 6 July, 13 July and 10 August 2020 **Noted**

Estates Committee Meeting 17 August 2020 **Noted**

9. Finance

9.1 Payments made out of meeting 01.07.20–25.08.20. **Noted.**

9.2 Receipts for the period. 01.07.20 – 25.08.2020. **Noted**

9.3 Account balances report. **Noted**

10. Policies and Procedures

Standing Orders

It was proposed by Cllr Vic Davies, seconded by Cllr Bob Hinder and all agreed that the amendments to the Standing Orders be adopted once the agreed changes had been made.

Codiv-19 Safe Working Policy and Risk Assessment

It was proposed by Cllr Vic Davies, seconded by Cllr Paul Dengate and all agreed the Safe Working Policy and Risk Assessment by adopted once the agreed changes had been made.

11. Reports from Councilors/Office

None

12. Reports from Borough and County Councillors

Cllr Anne Brindle reported that an area of land on Boarley Lane had been cleared and a stream filled in. She and the Clerk had reported this to the Environment Agency and MBC. It had also been reported to the Police.

MBC were in the process of reviewing the Local Plan.

Meetings were being held on Zoom

Cllr Hinder did not have anything further to add.

13. Grant Applications

None received

14. Covid-19 update

The Clerk reported that Beechen Hall was reopening to regular hirers only. It would not be open for private parties. Several regular hirers had been lost but a lot of new ones gained. Signage, extra bins and hand sanitizer stations had been installed. Additional Covid-19 hire conditions had been signed by regular hirers. A Covid-19 risk assessment for hirers to adapt had been provided. The office staff were optimistic of starting to generate a reasonable amount of income in the near future.

15. Matters for Decision

Cllr Hinder raised the issue of one members non-attendance at meetings since March. It was agreed that the Chairman should contact the person concerned and ascertain if there are any issues. The Chairman would report back at the meeting,

16. Correspondence

None.

17. Matters for Information

Cllr Anne Brindle said that she and Councillor Hinder had attended a meeting of Bredhurst Parish Council and that they had asked if Boxley could share their Covid-19 documents such as Risk Assessments and Working policies. This was agreed by members. **Action: Office.**

18. Items for Next Agenda

To be received by the Clerk on or before the 25 September 2020. **Noted**

19. Next Meeting

5th October 2020 **Noted**

Meeting closed at 8.25 p.m.

Signed as a correct record of the proceedings.

Chairman..... Date.....